

2017 GHFM Pre Pay Schedule Vendor Rules

Peninsula Gardens April 1-September 30

Stall fee \$25 plus 5% of Gross Sales

1. April-May , 9 dates=\$225 less 10% discount=\$202.50 **deadline for prepay is March 10**
2. June-July, 9 dates=\$225 less 10% discount=\$202.50 **deadline for prepay is May 15**
3. August-September, 9 dates=\$225 less 10% discount=\$202.50 **deadline for prepay is July 15**

Rules and advantages regarding prepaid stall spaces

1. No refunds on dates you cannot attend. You need to let the market manager know ahead what dates you will miss.
2. We reserve the right to rent the stall space if you do not use it.
3. Vendors will need to move their equipment/product etc. to the back area of the stall space when not attending.
4. Vendors may not sublet stall space to another vendor.
5. Prepaid fees are nontransferable to other market dates.
6. If you require power it will be included in your prepay, \$5 fee for non prepays if you require power.
7. You will have the same stall space each week.
8. No set up or tear down, you can leave all your equipment, unless you will not be attending the next week.
9. Market doors open at 7 AM for vendors
10. **All Vendors are required to be completely unloaded from their vehicle and have their car moved to the vendors parking area by 8:30 AM in order to participate in that day's market which starts at 9 am**
11. ***Late vendors rules: 1st offense -verbal warning, 2nd offense -written warning and \$25 fine, 3rd offense- \$25 fine and suspended from the market for one week, 4th offense –expulsion from the market**
12. Make checks out to GHFM and send them to GHFM, PO Box 1142, Gig Harbor WA 98335

All vendors, prepay or not, will pay 5% fee on gross sales for each market they vend.

All vendors, prepay or not, will pay a \$40 membership.

All Vendors: WA State Business License

Certificate of Liability and General Insurance Liability Farmers (optional but suggested)

WA State Nursery License (if selling plants, bulbs or seeds)

WA DOL Egg Handlers Permit & WSDA Labels (if selling eggs)

WSDA Milk Producers License, WSDA Milk Processing Plant License (if selling dairy)

- USDA Organic Certification (if selling organically grown produce)
- WA DFW Wholesale Fish Dealer License or Direct Retail Endorsement License
- WA Dept of Health Food Worker Card Processors:
- WSDA Food Processors License
- WSDA Cottage Food Permit
- WA Dept of Health Food Worker Card
- Pierce County Temporary Food Establishment Permit Prepared Food:
- Pierce County Temporary Food Establishment Permit
- WA Dept of Health Food Worker Card

Stall Space Assignments for Non-prepays

Stall space assignments for non prepaid will be made on a weekly basis.

1. An email will be sent out on Sundays to all non prepaid vendors for weekly stall assignments.
2. Stall spaces will be assigned/number to each vendor when they respond to the email.
3. Outdoor stall spaces-you must have 25lbs of weight per leg if you put up tent, no exceptions.
4. ***All vendors must give the market manager 24 hour notice if they are not going to attend.**
 - a. **Dale Schultz, 253-208-6296 email pgs4112@aol.com**
5. Peninsula Gardens will be open Saturday morning at 7 am for setup.
6. SET-UP AND TAKEDOWN: Setup by 8:30 AM, Takedown can begin at 2:15 PM
7. We will have coffee/espresso vendor there ready to serve you.
8. Market hours are 9 am to 2 pm
9. No early breakdowns.